Name:

Institute:

**SNFS Data management plan (DMP)**

**1 Data collection and documentation**

***1.1 What data will you collect, observe, generate or reuse?***

***1.2 How will the data be collected, observed or generated?***

***1.3 What documentation and metadata will you provide with the data?***

**2 Ethics, legal and security issues**

***2.1 How will ethical issues be addressed and handled?***

***2.2 How will data access and security be managed?***

* 1. ***How will you handle copyright and Intellectual Property Rights issues?***

***3 Data storage and preservation***

***3.1 How will your data be stored and backed-up during the research?***

***3.2 What is your data preservation plan?***

**4 Data sharing and reuse**

***4.1 How and where will the data be shared?***

***4.2 Are there any necessary limitations to protect sensitive data?***

***4.3 All digital repositories I will choose are conform to the FAIR Data Principles.***

Yes/No

***4.4 I will choose digital repositories maintained by a non-profit organisation.***

Yes/No