BMJ

Open Access Agreement - Author workflow
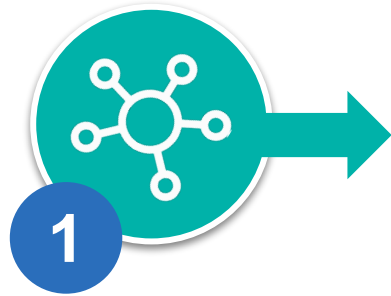
BMJ

Three types of touchpoint

Anytime
incl. pre-submission

Submission
pre-acceptance

Post-acceptance

Informing authors about Consortium's open access agreement

Article submission process

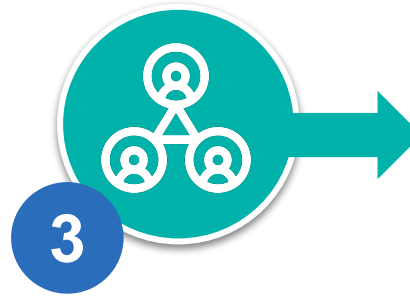CCC Open Access Agreement Manager

Anytime / pre-submission

Informing Authors about the Open Access Agreement

1 Multi-channel marketing activity to authors to raise awareness, engagement and submissions.

2 Each BMJ Journal website provides full information on the title, APC and a mention of the the open access institutional agreements available to authors.

3 BMJ Author Hub assists researchers and Authors at every stage of the publishing process.
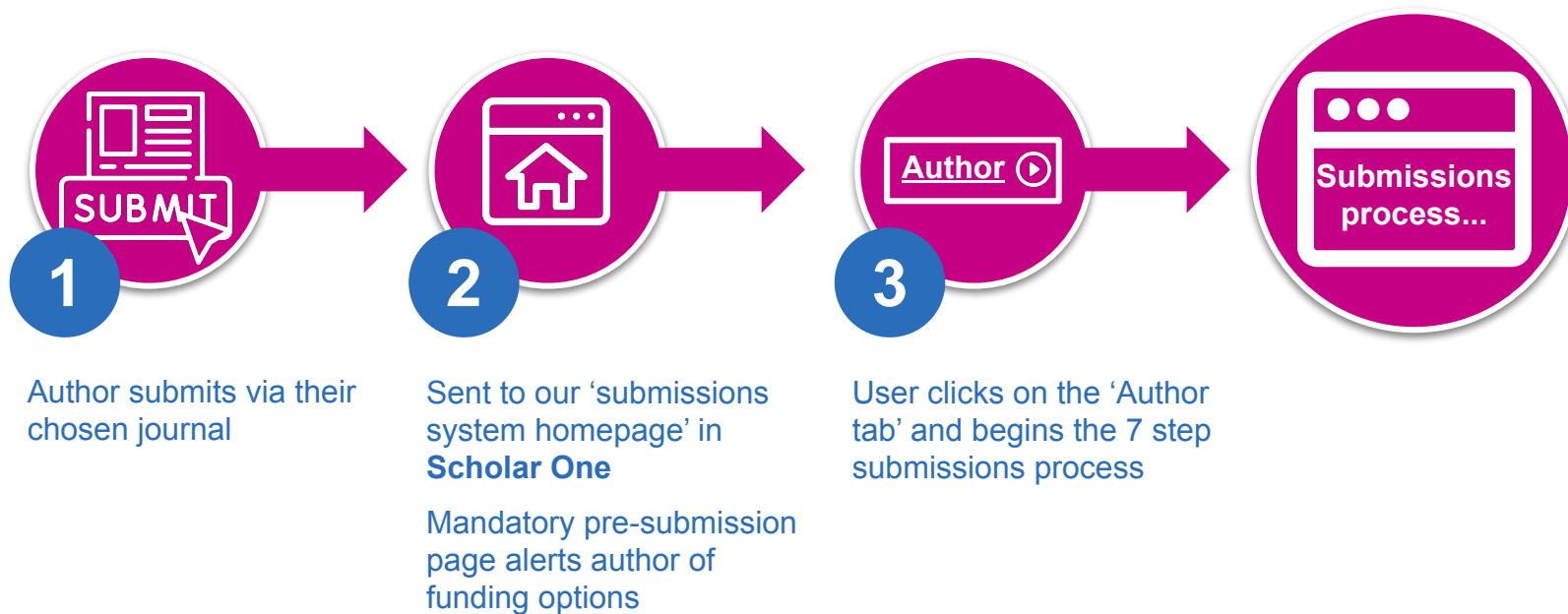
4 Bespoke landing page for full information on what Authors can access via their institutional agreement and how to get published.

Select country ∨
Spain
Sweden
Switzerland

Submission

The Article Submission Process

1 Author submits via their chosen journal

2 Sent to our 'submissions system homepage' in **Scholar One**

Mandatory pre-submission page alerts author of funding options

SUBMIT

Author ▶

Submissions process...

3 User clicks on the 'Author tab' and begins the 7 step submissions process

Submission
The Article Submission Process

7 step submissions process

1. Type, Title, & Summary/Abstract

2. File Upload

3. Attributes

4. Authors & Institutions

5. Preferred and Non-Preferred Reviewers

6. Details & Comments

7. Review & Submit

BMJ Author Hub - there will be links and prompts throughout the steps to remind Authors to look back at the Author Hub for full information on the steps and requirements and eligibility.

Submission
The Article Submission Process

Key steps under Open Access Agreement

4. Authors and institutions
Author connects Ringgold ID to determine eligibility for APC discounts (link to Author Hub)

7. Review and submit
OA opt-out. Additional licence reminder and invitation to return to step 6 if necessary. Funding eligibility reminder (links to Author Hub)

6. Details and comments
Author to select licence preference. Alert to specific licence requirements under OA Agreements (links to Author Hub)
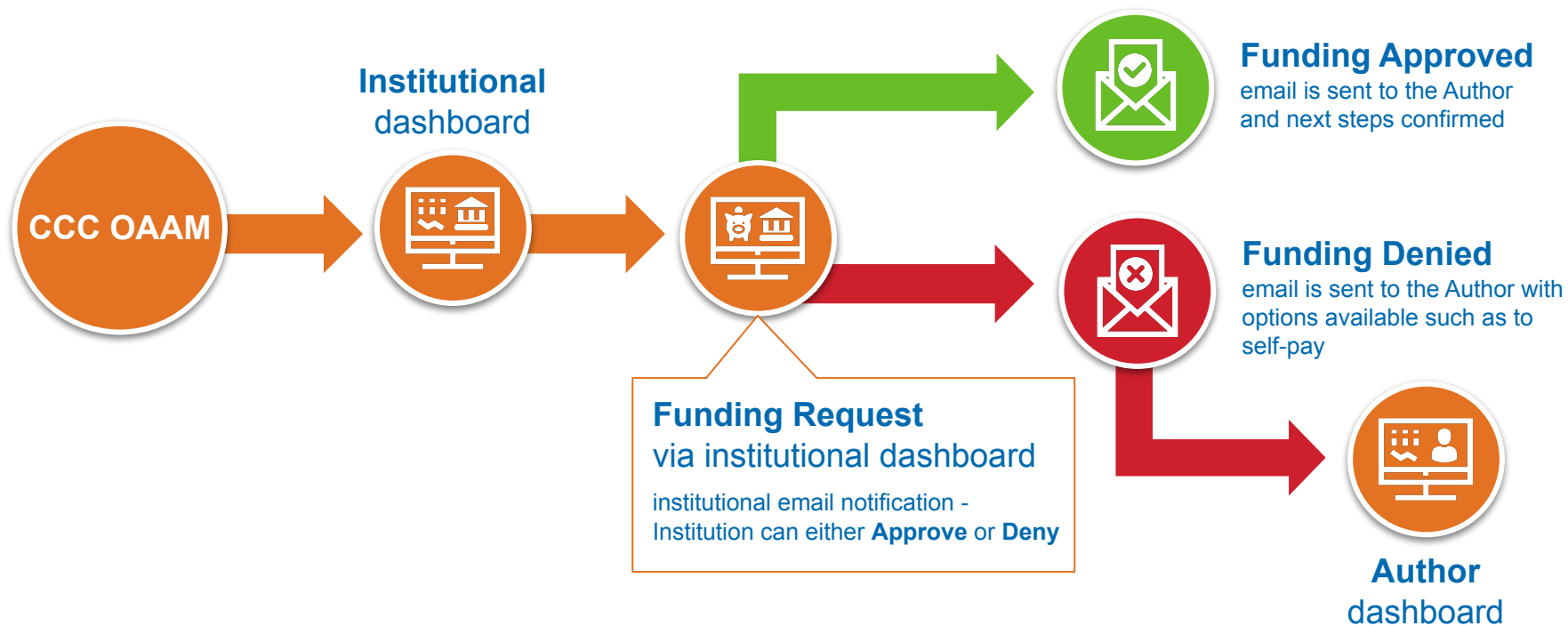
Submission
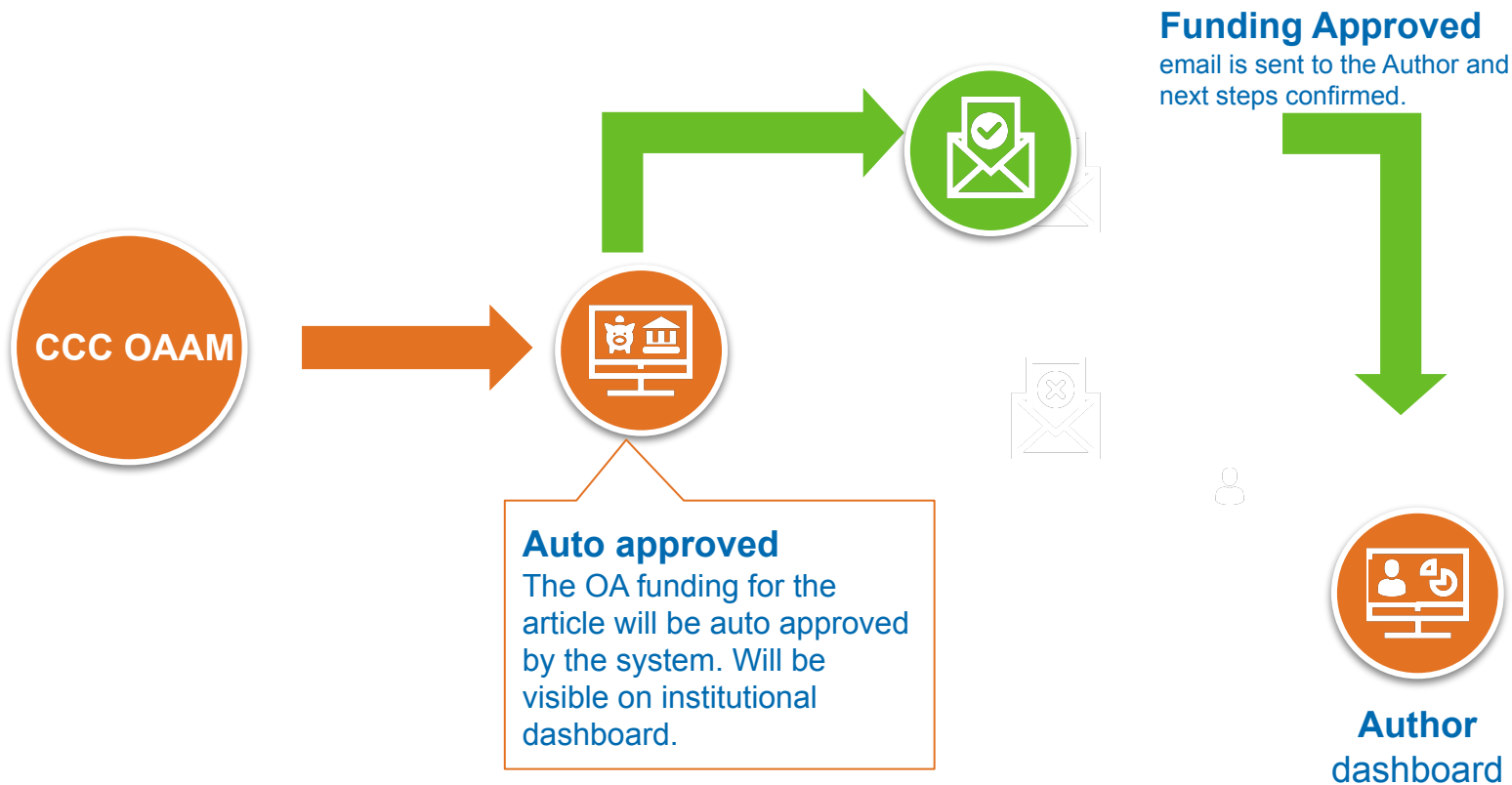The Article Submission Process

Acceptance Email sent to Authors

Post-acceptance

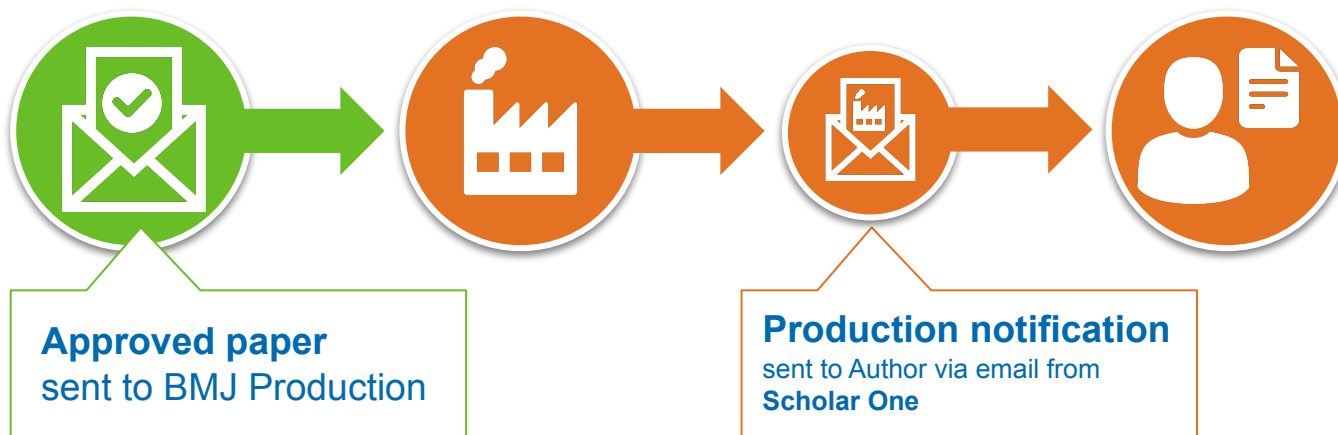CCC Open Access Agreement Manager (OAAM)

Post-acceptance CCC Open Access Agreement Manager (OAAM)

CCC OAAM

Auto approved
The OA funding for the article will be auto approved by the system. Will be visible on institutional dashboard.

Funding Approved
email is sent to the Author and next steps confirmed.

Author
dashboard

Post-acceptance

CCC Open Access Agreement Manager (OAAM)

Approved paper
sent to BMJ Production

Production notification
sent to Author via email from
Scholar One

Proof received
Author receives proof email. The
proof will include the type of
licence the paper will be
published with.

Publication Email sent to Authors