

## Guidelines for the coverage of Open Access publication charges through publisher agreements

The University Library Zurich has entered into Open Access agreements with various academic publishers that allow for full or partial funding of Open Access publication charges. In line with the [Swiss National Open Access Strategy](#), the [Consortium of Swiss Academic Libraries](#) negotiates national Read & Publish (R&P) agreements. Additional agreements are established through institutional licenses, Open Access memberships, or alternative models such as “Subscribe to Open” (S2O), whereby publishers gradually convert subscription-based journals to Open Access.

### 1. Affiliation University of Zurich / Use of institutional email address

- Eligibility for funding is tied to the corresponding author of the article. The corresponding author must be a member of the University of Zurich (UZH) or one of the associated university hospitals (University Hospital Zurich, Balgrist University Hospital, University Hospital of Psychiatry Zurich, University Children’s Hospital Zurich) and is listed in the relevant staff directory.
- In both the published article and the publisher’s manuscript submission system, the corresponding author must list the University of Zurich or one of its affiliated hospitals as their institutional affiliation.
- When submitting articles, the institutional email address of the University of Zurich or one of its affiliated university hospitals must be used. This serves to clearly identify the author’s institutional affiliation.
- The author must have conducted significant parts of the research work at University of Zurich or one of the affiliated hospitals.
- At the time of submission, the corresponding author must have an active affiliation with the University of Zurich. However, publications based on research conducted during affiliation at UZH or one of its affiliated university hospitals may still be eligible for funding, even if the corresponding author has already left the institution. In such cases, the affiliation with UZH or the respective university hospital must be clearly stated in the article.
- Open access publication charges for lecturers at the University of Zurich’s affiliated [teaching hospitals](#) will not be covered.

### 2. Eligible journals

- The journal in which the article is to be published must be listed among the eligible titles covered by an Open Access agreement. An overview of the included journals can be found under the respective Open Access agreements in the section “*Eligible journals*”. Alternatively, the [oa.finder](#) search tool can be used to check whether a journal qualifies for free Open Access publication under an agreement.

### 3. Covered article types

- The article types eligible for Open Access publication under a specific agreement are listed in the section “*Covered article types*” of each agreement.

#### 4. Agreement term

- The duration of the agreement is defined from which point onward articles are covered by the Open Access agreement and authors are no longer required to pay Open Access publication charges. For most publishers, the decisive criterion is the date on which the manuscript is accepted.

#### 5. Article quotas

- Some Read & Publish agreements include a limit on the number of articles that can be published Open Access within a calendar year. These quotas are managed on a "first come, first served" basis and apply collectively across all participating institutions in Switzerland for each publisher. To check whether a quota applies, please refer to the "Article limit" section in the respective agreement. If the annual quota is exhausted, this will be announced on the agreement's page. Once the quota is reached the costs for Open Access publications can no longer be covered until the end of the current calendar year.
- If the article quota has been reached, opt for secondary publication for articles in hybrid journals (Green Open Access) by depositing the accepted manuscript in the institutional repository [ZORA](#).

#### 6. Open Access charges

- Only fees directly related to Open Access publication are covered. Any additional costs charged by publishers (e.g. page or color charges, submission fees) are excluded.

#### 7. Licenses

- The University of Zurich recommends that publications be published under a [Creative Commons license](#) (or an equivalent) that enables the widest possible reuse, such as CC BY.

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